

**New Hampshire Library Association
Executive Board Meeting
October 17, 2006--DRAFT
2:00 p.m.
Local Government Center, Concord**

Present: Doris Mitton, Catherine Redden, Diane Tebbetts, Heather Shumway, Marilyn Borgendale, Andrea Thorpe, Randy Brough, Mary Ahlgren, Sean Fleming, Luci Albertson, Steve Butzel, Ann Hoey, Annie Donahue, Sarah Leonardi, Sue McCann, Dianne Hathaway

- I. **Call to Order:** The meeting was called to order at 2:02 p.m. by Vice President Annie Donahue.
- II. **Minutes:** Minutes of the September 19, 2006 meeting were approved with corrections.
- III. **President's Report—Doris Mitton:**
Correspondence—Lots of junk mail! Fundraising information was passed onto Sean, conference information to Heather. A thank you was received from ALA regarding our donation to Katrina relief. Doris also received information regarding a grassroots legislative effort for Randy Brough.
- IV. **Vice President's Report—Annie Donahue:**
Annie doesn't have an idea of a potential attendance for the fall conference though some people are emailing her if their check might be delayed. Everything seems to be going well. **Dianne will send a message on NHAIS—look for bylaws and constitution changes as well as getting your vote in!**
Everyone needs to email Dianne with their reports for the fall conference by October 26th (dianneh@goffstown.lib.nh.us)
- V. **Treasurer's Report—Carl Heidenblad—not in attendance.**
Carl emailed the treasurer's report earlier today. All accounts have been reconciled with the banks.
- VI. **Old Business:**
Barnes and Noble fundraiser will occur in April rather than December. The weekend will be determined at a later date. Barnes and Noble is trying to get authors to attend on the weekend chosen. There will be another meeting in November. Money may be restricted to the Great Stone Face Award.
- VII. **New Business:**
 - A. Catherine brought up that RSA 202-A states that bills for long overdue library materials must be sent via certified mail. Is this something we want the next board to discuss? No, it only needs to be sent that way if police action will be used.
 - B. Ann Hoey asked what the amount of liability insurance NHLA has? CHILIS needs to have coverage for a million dollars for a conference site. Doris and Ann will talk about it.

VIII. NELA Representative Report—Lesley Kimball—not in attendance.

Lesley is collecting items for a basket for the NELA raffle.

IX. ALA Councilor Report—Diane Tebbetts—Not much is going on right now.

There has been a lot of discussion regarding the hotel rooms in Seattle that are pretty tight. Some discussion about the EPA libraries.

X. Section Reports:

- A. Academic Section—Rebecca Clerkin—not in attendance.
- B. CHILIS—Luci Albertson—The conference is on Thursday in Rindge. A new slate of officers will be elected. President will be Pam Stauffacher, Marie Lejune for vice president, Susan Brough for secretary, Nancy Lang for treasurer.
- C. READS—Sarah Leonardi—Conference went smoothly at the LGC and this is a nice facility. Some discussion in the afternoon regarding a cooperative effort to market resources better. There should be some online discussion about this cooperative effort. Bylaws changes were passed and voting was opened for new officers: Claudia Mayor president, Christine Hague for vice president, secretary Amy Thurber, Lois Freeston treasurer. The READS award of Excellent will be presented to Selena Houline from the Rochester Public Library.
- D. Urbans—Susan McCann—Meeting on October 27th in Keene where they will discuss special populations.

XI. Committee Reports:

- A. President/Nominating/Award—Catherine Redden
- B. Advocacy/Publicity—Beth Strauss—not in attendance.
- C. Archivist—vacant
- D. Awards Committee—Catherine Redden
- E. By-Laws Committee—Catherine Redden
- F. Conference Committee—Heather Shumway—Nothing much to report; meeting tomorrow afternoon. Heather is working on going through the financial reports that NHEMA has provided. It has been difficult representing the public library sector—not enough attendance on the conference committee since it meets at 4:00 p.m. We'll encourage discussion about separating the May conferences (after 2007) at the fall business meeting. Heather and Mary Ahlgren will work on this.
- G. Intellectual Freedom Committee—Mary Ahlgren—Making the opening presentation at the NHLA fall conference. Thanks to Heather and Ann for getting members of the press to attend.
- H. Legislative Committee—Randy Brough—No report. Question about the contract for the lobbyist from Annie.
- I. Membership Committee—Marilyn Borgendale—The brochure is finished and Marilyn distributed copies to the board. They are professional-looking and will be distributed at NELA. Marilyn will also be distributing NHLA stickers to members at NELA. CHILIS and READS are encouraged to bring items for the table at NELA. The committee will be putting together the letter and membership form for 2007 in December.

- J. NHAIS Liaison—Steven K. Butzel--Met on September 21st. People pleased with the downloadable audio book service with lots of press coverage. The NHSL is looking at the same model for a state-wide digitization project. There will be two new servers for network services and the possibility of an ILL service. (see attached written report)
- K. NH State Librarian—Michael York—not in attendance.
- L. NH State Library Advisory Council—Katherine Hiller—not in attendance.
- M. NHSL—Ann Hoey—Nothing more.
- N. Newsletter Editor—Rebecca Clerkin—not in attendance. November 15th is the next deadline for the *NHLA Newsletter*
- O. Nominating Committee—Catherine Redden—her work is done!
- P. Public Relation—vacant
- Q. Scholarship Committee—Joseph Dionne—not in attendance.
- R. Trustees Association Liaison—Ann Fabrizio—not in attendance.
- S. Ways and Means Committee—Sean Fleming—Planning for the raffle as part of the NHLA fall conference. Sean will speak with people about donations.
- T. Website Coordinator—Susan McCann—Met with Audrey here at LGC regarding the website. They could be the administrator of the URL and we already have a relationship with them. It will be easier to redesign and update. **Susan makes a motion that we move our website to the administration of the Local Government Center and purchase a distinct URL for NHLA. Second by Marilyn. Motion passes unanimously by those present.**
- U. Continuing Ed—Andrea Thorpe--Megan Miles from the Jackson Public Library has been awarded a mini-money grant for a collection development class offered by the NHSL.

XII. Other:

There will be no board meeting in November because of the fall conference. The December meeting will be held on Tuesday, December 12th from 1:00 to 4:00 p.m.

XIII. Adjournment at 3:35 p.m.

Respectfully submitted by Dianne Hathaway, Secretary.